

IMCET 2025 PROCEEDINGS PAPER WRITING GUIDELINES

U.K. Akyol ^{1,*}, A. River ², K. Lewis ³

¹ *XXX University, YYY Mining Engineering Department, Address, Country*
(*Corresponding Author: *akyol@xxx.edu.xx*)

² *Mining Company A*

³ *Mining Company B*

ABSTRACT

This guideline presents the rules to be followed during the preparation of the papers to be presented at the 29th International Mining Congress and Exhibition (IMCET 2025). This guide can also be used as a sample template. The abstract should not exceed 200 words. Keywords of maximum 5 words should be included under the abstract. The use of abbreviations should be avoided in the Abstract, no reference information should be given, and figures or tables should not be cited.

Keywords: Fine grinding, energy efficiency, rock mechanics, mineral processing, mine valuation

INTRODUCTION

Information about the rules of proceeding paper writing is given in the following sections. The full papers you will prepare in line with this information will be ready for electronic submission. Therefore, it is important that you carefully review the guide and prepare your paper as specified.

Please prepare your full paper using Microsoft Word (.docx) program and make sure that the submitted work has not been published anywhere before. The full text of your paper should not exceed 8 pages including figures, tables, references. SI units or metric equivalents should be used in the text.

The page size for full papers is A4 (210 x 297 mm) and the required margins are given in Table 1.

Table 1. Margins

Margin	A4 (210 x 297 mm)
Top	3.00 cm
Bottom	2.00 cm
Left	2.50 cm
Right	2.00 cm

All titles and the entire text of the paper (including figure and table captions) should be Times New Roman 11 pt (black). The line spacing should be “single” throughout the text of the paper. Spacing before and after paragraphs should be set to “0 pt”. Paragraphs in the text should be single-spaced, justified and the first line indent should be 1.0 cm. Paragraphs should be separated by 1 line space. The necessary arrangements have been made in the template and the text settings are presented as “Normal” under the “Styles” section. The main text of the article should be written in a single column. All pages should be numbered.

The following format should be followed for the title, author names, abstract and keywords:

- The title of the paper should be in Times New Roman 11 pt, bold, capitalized, centered on the page and start on the 4th line after the top margin.

- Author names should be separated from the title of the paper by 1 blank line (Times New Roman 11 pt) and should be centered. Only the initials of the authors' names should be indicated, and the first letters of the surnames should be capitalized. Different institutions and organizations should be numbered using a superscript after the author's names. Corresponding author should be indicated with (*) sign.
- The institution/organization to which the author is affiliated should be written in order, separated from the names of the authors by 1 blank line, with no line space between them. It should be centered, and italic Times New Roman 11 pt. The e-mail address of the corresponding author should be given immediately after the name of the institution/organization to which the corresponding author is affiliated.
- The title of the Abstract should be centered, capitalized, Times New Roman 11 pt, bold. There should be 1 line space above and below it.
- The Abstract should not exceed 200 words, Times New Roman 11 pt and justified. It should consist of a single paragraph.
- The title of Keywords should be left aligned without indentation, Times New Roman 11 pt, bold and start with 1 line space from the last line of the abstract text.
- The list of Keywords should be in Times New Roman 11 pt, no more than 5, and each word should be separated by a comma.

Headings

All headings should be in Times New Roman 11 pt. Due to the writing rules of the paper, there are 3 heading levels in the text. These are the main title, the second-level title, and the third-level title. The necessary adjustments have been made in the template and the heading levels are presented under the "Styles" section.

The main headings such as **ABSTRACT, INTRODUCTION, EXPERIMENTAL STUDIES, RESULTS AND DISCUSSION, ACKNOWLEDGMENTS, and REFERENCES**; should be centered on the page, bold, and written in all capital letters. The first main heading after the abstract should be **INTRODUCTION**. Main headings should be separated from the preceding and following text by 1 line space. Unless it is necessary for the main heading, no transition to a new page should be made.

The second-and third-level headings should be left-aligned, and the first letter of each main word should be capitalized. Second-level headings should be bold and third-level headings should be underlined. They should be separated from the text preceding and following them by 1 line space each.

Bullets and Numbering

Bullets and numbering should be justified, and the hanging indent of 0.5 cm. Numbering should be in the format of 1. 2. 3.

Equations and Symbols

Simple mathematical equations, characters such as subscript and superscripts (e.g., SO₄²⁻) can be inserted into the text. Equations should not be copied as an image; the Equation Editor should be used.

Each equation should be shown on a separate line. Equations should be indented 1.0 cm from the left and the equation number should be right justified at the end of the line in parentheses. Each equation should be numbered sequentially and the relevant equation should be cited in the paragraph preceding its use in the text (e.g: According to Equation (1)...). There should be 1 line space between equations.

$$A = \pi r^2 \tag{1}$$

$$(x + a)^n = \sum_{k=0}^n (n_k) x^k a^{n-k} \tag{2}$$

Figures and Images

All figures must be of high quality (at least 300 DPI resolution). Graphs, photographs and other representations with multiple data are preferred to be in color.

All figures should be numbered sequentially and centered on the page. They should be positioned as close as possible to the relevant text and the relevant figure should be cited in the text (e.g. grain size distributions are given in Figure 1). The figure name should be written in the center, leaving one line space after the figure. The figure name should be written centered with 1 line space after the figure. After the figure number, the figure name should be written with a period and a space (Times New Roman 11 pt). The figure should be separated from the preceding text by 1 blank line. Likewise, a new paragraph should be started by leaving 1 blank line after the figure name.

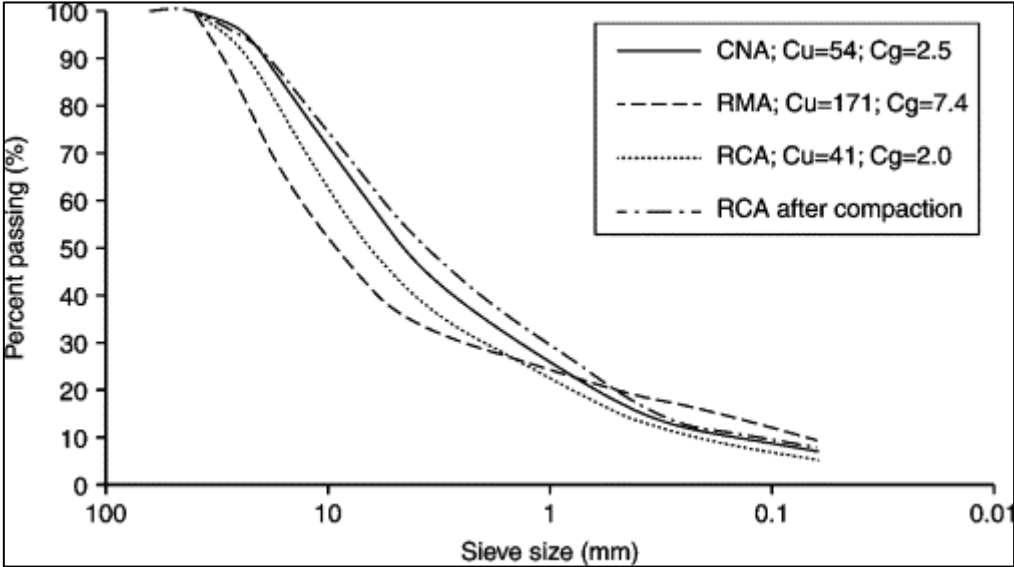


Figure 1. Particle size distributions

Tables

All tables should be numbered consecutively and centered on the page. They should be positioned as close as possible to the relevant text, and the relevant table should be cited in the text. The title of the table should be centered above the table and there should be one line space between it and the table. The title of the table should be written after the table number, dot, and one character space (Times New Roman 11 pt).

Only horizontal lines should be used in the table. The upper and lower limits of the table should be determined using horizontal lines. Again, a single horizontal line should be used to separate the data titles in the table from the data (see Table 2). Horizontal line thickness should be 1/2 pt. Vertical and horizontal lines should not be used to separate data. The table title should be separated from the text before it with one blank line. A new paragraph should be started by leaving one blank line after the table.

Table 2. Working conditions

Pressure (bar)	Power Usage (kW)	Opening (mm)	Capacity (t/h)
101	654	37.0	573
102	575	35.0	421
101	761	36.0	583
117	860	31.0	507

References

All the sources that have been used in the text of the paper must be cited by stating the surname of the author and the year of the relevant study (in-text citation). All cited works are deemed to have been read by authors.

In the references section, listing the cited works must be given in alphabetical order by surname (end-text citation). Write the first letter of the author's name after the surname of the author, followed by the surname and initials of the other authors, if any. References should include only cited works.

When listing more than one work by the same author in the References section, they should be listed chronologically from oldest to newest. If there is more than one work by the same author from the same year, then sort them alphabetically according to their titles.

The relevant reference can be cited in the text as follows:

- When the author's name is used in the sentence, the surname of the author should be followed by the year of study in parentheses.
According to the study conducted by Johnson (1980) ...
- In case the author's name is not used in the sentence; the author's surname and year should be enclosed in parentheses and separated by commas.
... arose in the study (White, 2007).
- Parentheses are not needed when the author's name and year are both used in the sentence.
According to the study done in 2005 by Berstein...
- In studies with two authors, separate the names of the authors with "and".
(Holden and Steele, 2006)
In the study conducted by Holden and Steele (2006) ...
- In studies with more than two authors, "et al." should be used
(Akyol et al., 2003)
Akyol et al. (2003) explained the details as...
- If more than one study will be cited at the same time; sort alphabetically by author's surname and separate each work with a semicolon.
...is the topic with the biggest share (Greene and Farley, 2010; Litman, 2007; Vallettri et al., 2006)
- If more than one work of the same author is to be cited, the surname of the author should be included once, and then the years of the studies should be written by separate commas.
(Akyol U.K., 2002, 2004, 2006)
- If more than one publication of the same author is cited in the same year, lettering like a, b, and c should be made after the year. When sorting in the references section, they should be sorted alphabetically according to the study titles.
(Smith and Laurell, 2007a, 2007b, 2007c)

Types of References

- Periodicals/Journals
Polansky, K., Fairman, P. S., Singh, B. (2010). Estimating oil reserves: An exploration of new approaches. *Journal of Metallurgy*, 32, 144-156.

- Books
 Garibaldi, S. (2008). *Optimizing production: New solutions to old problems* (3rd ed., Vol. 1). New York, NY: Active Publisher.
 Johnson, L., & Harrington, S. A. (2007). *Safety tips* (2nd ed.) [Brochure]. Retrieved from <http://www.xxxxxxxx>
- Book Chapters
 Tilmann, C. (2010). Methodological concerns. In N. Thernhold, L. Ludwig, & B. B. Trolanski (Eds.). *Jumpstarting the future* (2nd ed., 134-152). Melbourne, Australia: Feigned Publishing.
- Proceeding Papers
 Côté, C. (2003). A practical guide to policy implementation. In K. A. Purdy and B. Stein (Eds.), *Ninth International Conference on Occupational Diversity*, 432-445). Portland, OR: Linkset Press.

GENERAL INFORMATION

Type of Electronic File	Microsoft (MS) Word (with .docx extension)
Page Size and Margins	See. Table 1
Font	Times New Roman 11 pt, black (must be applied throughout the text of the paper, including the headings)
Title of Paper	All letters should be capitalized, bold, centered on the page, and start on the 4 th line after the top margin.
Author name(s)	It will be centered, separated from the title of the paper with 1 blank line.
Author's Affiliation Institution/Organization	They should be written in order, separated from the names of the authors by 1 blank line, with no line space between them. Centered and italic Times New Roman 11 pt.
Paragraph/Text	The first line is 1.0 cm indented, justified. Single line spacing. 1 line space between paragraphs.

HEADINGS

MAIN TITLE	BOLD/ALL CAPITALS/CENTERED After that, a blank line will be left.
Second Level Title	Bold/First Letters of Words Capitalized/Left Aligned After that, a blank line will be left.
<u>Third Level Title</u>	<u>Underlined/First Letters of Words Capitalized/Left Aligned</u> After that, a blank line will be left.
Figure Caption	Figure 1. Centered at the bottom of the figure. Only the first letter of the first word is capitalized. 1 line space between the figure name and the figure.
Table Caption	Table 1. Centered above the table Only the first letter of the first word is capitalized. 1 line space between the table name and the table.
Equations	Indented 1. cm from the left, 1 line space above and below. The equation number is right justified.
References	Justified and hanging indentation should be 0.5 cm. References should be written in alphabetical order with no line space between them.

SUPPLEMENTARY

Colon (:)	No spaces are left before: 1 character space after
Semicolon (;)	No spaces are left before; 1 character space after
SI units:	1 character space before and after (e.g.: 25 km, 38 µm ...)

Indented paragraphs	Main headings, Table, and Figure captions will not be indented. They will be centered relative to the page boundaries, without indentation.
Author names	There will be no spaces between the initials of the author names, e.g., U.K. Akyol